



# Code of Conduct

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## 1 Introduction

The Code of Conduct is designed to assist in the smooth and safe running of the Club and also assist in the prevention of child abuse.

Unfortunately there are times where disciplinary issues will arise it is therefore important that there are rules and procedures that can be followed in any such instance.

The Code of Conduct will provide further protection for the children, members and officials of the Club.

## 2 Swimmers

Each and every swimmer is a member of the club, the club exists for the sole purpose to try and assist those who wish to attain their maximum potential in competitive swimming. The club will only remain successful so long as it has swimmers who want to be a member and as such abide to the club principles.

All swimmers are asked to remember that they are a member of the club and as such should avoid actions at any time that may bring the club and its name into disrepute.

Above all swimmers shall:

- Have a good attitude at training, at galas and any other club activity
- Always endeavor to arrive at training and galas on time
- Display good sportsmanship, avoid all forms of gamesmanship and encourage fair play at all times
- Not fight, swear or commit any other forms of unruly behavior at any time whilst representing the club
- Not make abusive, racial or discriminatory remarks towards any other swimmer, official or supporter
- Wear the correct clothing and utilise the correct kit
- Wear the correct club clothing during galas and other official functions, they shall endeavor to wear the club uniform to and from galas
- Respect the wishes of the coaches at all times
- Accept the decision of a gala official without protest, protest may only be made through official channels
- Inform the coaches when they have injury or are feeling unwell
- Inform the coaches in advance of any planned absences from training, and as soon as possible after any unforeseeable absences



- Be responsible for any of the clubs equipment that is loaned to them
- Be responsible for their valuables and possessions at galas and training
- Make every effort to remain at galas until all other club members have competed unless circumstances dictate otherwise
- Ensure that mobile phones are switched off or in silent mode during galas, and not use mobile phones during training sessions.

### 3 Parents

Parents are also required to abide by this code of conduct. We expect that at all times parents to act in a proper manner in all dealings with the Club and their activities must not bring the Club into disrepute.

The Golden Rule when dealing with swimming related issues is to firstly talk to the Coach. By bringing concerns and complaints to the fore at an early stage, problems are often easily solved.

If a Coach is unable to talk to you immediately, for instance during coaching sessions, please remember that they have responsibilities to all swimmers under their guidance. Agree a time with the Coach when you are both free and can discuss issues away from poolside if necessary.

If parents fail to meet acceptable standards of behaviour their children can be suspended from training or even be required to leave the Club

### 4 Committee & Members

In addition to respecting the codes of conduct set out above for parents, committee members hold special responsibility for maintaining the reputation and good governance of the club. Committee members shall therefore:

- Always act in a honest and proper manner when representing the Club
- When performing committee business put the interests of the Club and committee before personal interest
- Respect and protect confidentiality
- Seek at all times to support and achieve the aims of the Club
- Not engage in any activity that would bring the club or any of its members into disrepute

## 5 Coaching & Teaching Staff

The Coaching and Teaching staff of Killerwhales Swimming Club will:

- Assume responsibility for swimmers from the time they present themselves to their Coach prior to entering the water until they leave the water at the end of the session.
- Aim to provide a safe, caring environment for swimmers to train and compete in, taking account of Killerwhales Swimming Club's and the ASA's policies and guidelines for Child Protection.
- Speak to swimmers and parents in an appropriate professional manner, to ensure any concerns regarding the swimmer are fully discussed.
- Ensure any breaches of the Code of Conduct or Discipline Policy are documented where appropriate and brought to the attention of the swimmer and Parent/Guardian.
- Ensure they make fair and appropriate use of the Discipline Policy.
- Retain a professional approach to the sport and the athletes.
- Keep up to date on coaching and teaching knowledge.
- Treat all the swimmers fairly and with the utmost respect at all times.
- Conduct all sessions at the groups' ability with an outcome goal that helps the swimmers reach their potential and always have the swimmers' best interests at heart.
- Keep up to date with all qualifications required to conduct their duties.
- Provide a safe environment for the swimmers to train.
- Support all swimmers in their swimming career and any other issues presented to them.
- Approach any reported abuse or bullying with the utmost seriousness and action will be initially taken by the committee, then the appropriate organisations.
- Always be on time for all sessions and competitions and organise cover if unavailable, by informing the head coach.
- Treat all swimmers, parents, guardians, officials, opponents and coaches with the utmost respect as they are representing the Club at all times.



## Killerwhales Swim Club of Havering

### Code of Conduct Agreement

**Please sign and return to the Club Secretary**

I have read and understood the Killerwhales Swim Club Code of Conduct and will abide by it.

I have discussed it with my child and agree to enduring appropriate compliance.  
*(Parent/Guardian of under 16's only)*

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I have read the Code of Conduct for Swimmers and understand its meaning. (Swimmer)

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_